



Energy and Sustainability Policy Internship Final Evaluation

No printing or faxing necessary! Enter all information directly into the form. "Sign" digitally (easy instructions below). Be sure form is complete before Supervisor signs, after which all fields will be locked except Intern's information. (Mac users: This form is designed for Adobe Reader.)

To be completed by Student Intern:

Intern Name: _____ PSU Access Account User ID: _____

E-mail: _____ Telephone: _____

Sponsor Organization Name: _____

Organization Address: _____

Organization Website: _____

To be completed by Supervisor:

Supervisor Name: _____ Title: _____

E-mail: _____ Telephone: _____

Please comment on the intern's progress in the following areas (achievement to date and opportunities for improvement).

Professional Performance *(Intern is organized, reliable, engaged, and communicates clearly)*

Professional Knowledge *(Intern is learning, thinks independently, seeks challenges, demonstrates curiosity and enthusiasm)*

Professional Attitude (*Intern shows initiative, gets along well with others, accepts suggestions and instruction well*)

Intern has completed 120 or more hours of internship duties

- Yes
- No

Additional Comments:

Confidentiality issues have been discussed and all necessary compliance steps have been taken regarding the requirement for the intern to write weekly electronic journal entries and complete the Internship Portfolio:

- Yes
- No

Additional Comments:

Additional closing comments or suggestions you'd like to offer

The Energy and Sustainability Policy Program appreciates the time and commitment of internship sponsors to make these important learning opportunities possible. Thank you. Questions and suggestions are welcome and may be directed to Haley Sankey, hjs142@psu.edu.

Please "sign" digitally. If it's your first time, follow these [easy instructions](#). Be sure form is complete before Supervisor signs, after which all fields will be locked except Intern's information.

Supervisor Signature

Date

Student Intern Signature

Date